

# How to Download Electrical Usage Data from PSEG-LI Website



Town of Babylon, NY

Supervisor Rich Schaffer

1. Open your web browser and navigate to <http://www.PSEGLINY.com>
  2. Enter your PSEG-LI username and password or click “Register Now” (if you don’t already have an account)
- \*\*\*If you already have an account, please skip ahead to Step 8 of this guide\*\*\***

The screenshot shows the PSEG Long Island website homepage. At the top, there is a navigation bar with links for "FOR HOME", "FOR BUSINESS", "ABOUT US", "CUSTOMER SERVICE", and "Account Login". A search bar is located to the right of the navigation bar. Below the navigation bar is a large banner with the text "Quality Service You Deserve" and a woman talking on a phone. To the right of the banner is a login/register form with fields for "Username" and "Password", and buttons for "Register Now", "Forgot Password?", and "Login". Below the banner are three sections: "Save on Energy Costs", "Storm Center", and "My Account". Each section has a representative image and a brief description of the service. At the bottom of the page are three buttons: "Financial Assistance", "Learn More", and "Visit My Account".

**Quality Service You Deserve**

Call our automated telephone services at 1-800-490-0025 to check your account balance, make payments, enter a meter reading to avoid estimated bills and more.

It's a quick, easy and convenient way to manage your PSEG Long Island electric account.

[Learn More](#)

**Save on Energy Costs**

We would like to remind everyone of the various ways customers can manage their energy costs and usage. Sometimes circumstances make it difficult to pay your electric bill. We understand.

[Financial Assistance](#)

**Storm Center**

One of our major commitments to you is improving how we respond to storms and other disasters that can impact your electric service. Stay safe and informed with our online Storm Center, where you can report an outage, get power restoration updates, and learn about storm safety and preparation.

[Learn More](#)

**My Account**

You can take care of most of your account needs online with My Account. It's completely free and an easy way to view and pay bills, review your bill history, update account information, and more.

[Visit My Account](#)

3. If you clicked “Register Now”, you will be taken to another page. Read the instructions for creating an account and adding your PSEG-LI account info. Click on “Begin New User Registration” to begin.

The screenshot shows the PSEG Long Island website's "Register for My Account" page. The browser address bar displays "https://www.psegliny.com/page.cfm/RegisterAccount". The page features the PSEG Long Island logo and tagline "We make things work for you." at the top left. Navigation links include "FOR HOME", "FOR BUSINESS", "ABOUT US", "CUSTOMER SERVICE", and "Account Login". A search bar is located at the top right. The main content area is titled "Register for My Account" and includes a sub-header "Registering for My Account". A note states: "Please note: If you had a LIPA 'My Account' login, there is no need to re-register." The registration process is described as a two-step process: 1. Create an Account, and 2. Adding an Account. A red arrow points to the "Begin New User Registration" link under the "Step One: Create an Account" section.

**Register for My Account**  
It's easy to manage your account -- 365 days a year.

**Registering for My Account**

**Please note:** If you had a LIPA "My Account" login, there is no need to re-register.

- Registration is a two-step process
- First you need to create an online account with a User Name & Password
- Second, once your online account has been created, you will need to add your electric account information.

**Step One: Create an Account**

[Begin New User Registration](#)

- Select the "New User Registration" link above. A pop-up registration page will appear.
- Fill out the form in its entirety. The form will ask for the following information: First and Last Name, User Name (you will create this), Password (you will create this), Email Address, Security Question and Answer (2)
- Click Submit. A confirmation page will appear.
- Close the confirmation page.
- Log in with the User Name and Password you have just created.

**Step Two: Adding an Account**

- Log in to My Account using your User Name and Password
- Select "Add Account"
- Enter your Customer ID/Account Number from your most recent bill.
- Enter the DIN Number from the important message section on the bill.

4. Fill out the form with your information to create an account. Click "Submit".

**Welcome to the New User Registration Page**

Please fill out the form in its entirety. Once completed, you can immediately login and begin using PSEGLI's online services.

- You will need to create a unique User Name and Password that is easy for you to remember. Both will be used to log into My Account each time you wish to look at your account information.
- The User Name must be more than 6 characters long but less than 12. Your password must be at least 6 characters and must contain at least one numeric or non-alphanumeric character (e.g. my1test or my#test). It is case sensitive.

**First Name**  
John

**Last Name**  
Smith

**User Name**  
JSmith123

**SSN (last 4 digits)**  
\*\*\*\*

**Password**  
\*\*\*\*\*

**Confirm Password**  
\*\*\*\*\*

**Email**  
jsmith123@yahoo

**Confirm Email**  
jsmith123@yahoo

**Security Question 1**  
What is your mother's maiden name?

**Security Answer 1**  
Smith

**Security Question 2**  
What is your favorite color?

**Security Answer 2**  
Yellow

**Zip Code**  
11703

Submit Reset

You will receive an email confirmation that the registration is complete.

**Sign Up**

**You have successfully registered!**

Please close this window and log-in with your new User Name and Password. The next step will be to link your account(s) to your User Name.

**First Name**      **Last Name**  
John                      Smith

**User Name**      **Email**  
JSmith12345      jsmith123@yahoo.com

**Please write down your User Name and Password and save it in a safe place.**

5. After you see the window that tells you that you've successfully registered, close it and navigate back to <http://www.psegliny.com>. Login using the username and password that you just created.

The screenshot displays the PSEG Long Island website's 'Register for My Account' page. The browser's address bar shows the URL <https://www.psegliny.com/page.cfm/RegisterAccount>. The page features the PSEG Long Island logo and navigation menus. A red arrow points to the browser address bar. The main content area is titled 'Register for My Account' and includes a registration form with fields for 'Username' (containing 'JSmith12345') and 'Password'. A red arrow points to the 'Login' button on the form. Below the form, there are links for 'Register Now' and 'Forgot Password?'. The page also contains a sidebar with 'Page Navigation' and 'Our Commitment' sections, and a main content area with instructions for creating and adding an account.

**Register for My Account**  
It's easy to manage your account -- 365 days a year.

**Registering for My Account**

Please note: If you had a LIPA "My Account" login, there is no need to re-register.

- Registration is a two-step process
- First you need to create an online account with a User Name & Password
- Second, once your online account has been created, you will need to add your electric account information.

**Step One: Create an Account**

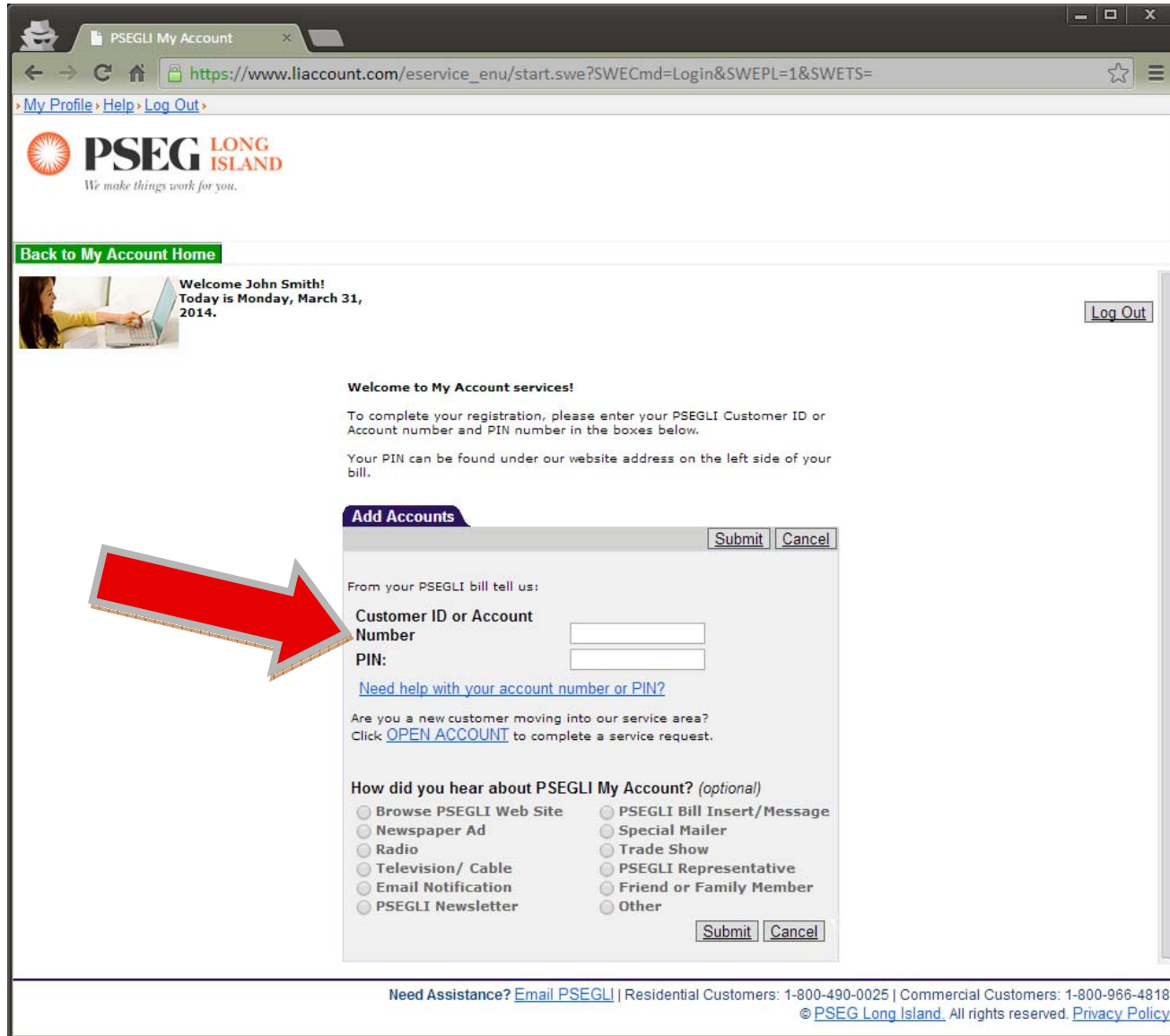
[Begin New User Registration](#)

- Select the "New User Registration" link above. A pop-up registration page will appear.
- Fill out the form in its entirety. The form will ask for the following information: First and Last Name, User Name (you will create this), Password (you will create this), Email Address, Security Question and Answer (2)
- Click Submit. A confirmation page will appear.
- Close the confirmation page.
- Log in with the User Name and Password you have just created.

**Step Two: Adding an Account**

- Log in to My Account using your User Name and Password
- Select "Add Account"
- Enter your Customer ID/Account Number from your most recent bill.
- Enter the PIN Number from the important message section on the bill.

6. After logging in for the first time, you will be prompted to enter your Customer ID or Account Number and PIN to link your new PSEG-LI web account with your actual PSEG-LI account. Enter the required information (as per the instructions) and click “Submit”. **\*\*\*Note: You will need a copy of your most recent PSEG bill to get your Account Number and PIN\*\*\***



The screenshot shows the PSEG My Account website interface. At the top, there is a navigation bar with links for 'My Profile', 'Help', and 'Log Out'. Below this is the PSEG Long Island logo and a 'Back to My Account Home' button. A personalized welcome message for John Smith is displayed, along with a 'Log Out' button. The main content area features a 'Welcome to My Account services!' section with instructions on how to complete registration. A modal window titled 'Add Accounts' is open, containing input fields for 'Customer ID or Account Number' and 'PIN', a 'Submit' button, and a 'Cancel' button. A large red arrow points to these input fields. Below the input fields, there is a link for 'Need help with your account number or PIN?' and a section for 'How did you hear about PSEGLI My Account?' with various radio button options. At the bottom of the page, there is a footer with contact information and a copyright notice.

From your PSEGLI bill tell us:

Customer ID or Account Number

PIN:

[Need help with your account number or PIN?](#)

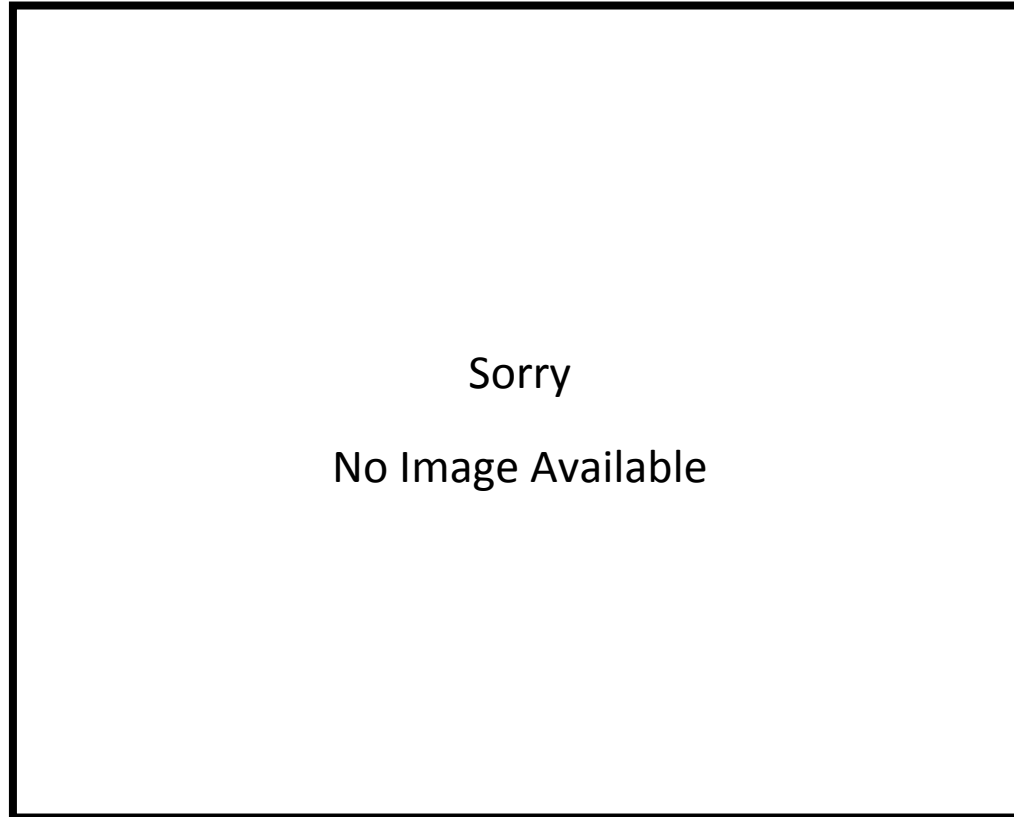
Are you a new customer moving into our service area?  
Click [OPEN ACCOUNT](#) to complete a service request.

How did you hear about PSEGLI My Account? (optional)

<input type="radio"/> Browse PSEGLI Web Site	<input type="radio"/> PSEGLI Bill Insert/Message
<input type="radio"/> Newspaper Ad	<input type="radio"/> Special Mailer
<input type="radio"/> Radio	<input type="radio"/> Trade Show
<input type="radio"/> Television/ Cable	<input type="radio"/> PSEGLI Representative
<input type="radio"/> Email Notification	<input type="radio"/> Friend or Family Member
<input type="radio"/> PSEGLI Newsletter	<input type="radio"/> Other

Need Assistance? [Email PSEGLI](#) | Residential Customers: 1-800-490-0025 | Commercial Customers: 1-800-966-4818  
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**7. After clicking “Submit” you will be taken to another page that requires you to select your account. Only one should appear, and it should be obvious that it is yours. Follow the instructions and click on it to associate it with your PSEG-LI web account.**



8. After adding your account, you will be taken to a new page called “My Account Home”. This page contains lots of information about your account, but we are only interested in the section called “Usage History”. A link to your usage history may be found towards the bottom of the page (scroll down). Click on “Usage History”.

The screenshot shows the PSEG Long Island website's "My Account Home" page. The browser address bar displays [https://www.liaccount.com/eservice\\_enu/](https://www.liaccount.com/eservice_enu/). The page header includes the PSEG Long Island logo and navigation links like "My Profile", "Help", and "Log Out". A "Back to My Account Home" button is visible. The main content area is organized into several columns and sections:

- Account Summary:** Includes fields for Account Status, Amount Due, Payment Due Date, Last Bill Amount, Last Bill Date, Last Payment Amount, and Last Payment Date. The values are obscured by black boxes.
- Account Profile:** Contains links for "Add Account", "Choose or Remove Account", "Add or Change Bank Info", "Update My Account Profile and Email Address", "Update Phone Number and Mailing Address", and "Update Text and Email Notifications".
- Electric Service Info:** Lists "Next Meter Read", "Account Number", "Street", "City", "State", and "Zip Code", all of which are obscured by black boxes. It also shows "Service Type and Rate" as "Rate 180 - Residential, General Use".
- Reminders:** A section titled "Your Rights and Responsibilities as a PSEGLI Residential Customer" with a sub-section "My Account" containing links like "Pay My Bill by Bank Account", "View My Bills", "Enter a Meter Reading", "Communications Manager", "Close or Transfer Service", "Start Service", "Add or Change Bank Info", "My Payment History", "Running Balance", "Payment Arrangements", "Usage History", "Current Bill Inserts", and "View My Applications".
- Announcements:** Features "Power Out? Text It In!" and "Budget Better with Balanced Billing!".
- Billing Program Status:** Shows enrollment status for Paperless Billing, DirectPay, and Balanced Billing, with "Enroll Now" links.
- Billing and Payment Programs:** Includes links for "Paperless Billing & Payment Enroll", "Paperless Billing", "DirectPay Enroll", "Balanced Billing", and "Financial Assistance Programs".
- Online Tools:** Contains links for "Energy Analysis" and "View Recent Web Activities".

A large red arrow points to the "Usage History" link in the "My Account" section of the Reminders area.

Need Assistance? [Email PSEGLI](#) | Residential Customers: 1-800-490-0025 | Commercial Customers: 1-300-956-4818  
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\*\*\*Note: Account information above obscured for privacy\*\*\*



9. After clicking “Usage History”, you will be taken to the page that we’re looking for! If you print this page from within your web browser, make sure that you set the orientation to landscape. Unfortunately, this page is not optimized for printing, and much of the data tends to get cut off. If you are familiar with using the “Print Screen” button, the best way to print this page is to hit “Print Screen” on your keyboard, paste the image into MS Word or MS Paint, and then printing from that program. Using the “Print Screen” route also enables you to email your usage to Long Island Green Homes staff ([ligreenhomes@townofbabylon.com](mailto:ligreenhomes@townofbabylon.com))

Customer ID: [Redacted]

Account Status: [Redacted]

Amount Due: [Redacted]

Payment Due Date: [Redacted]

Last Bill Amount: [Redacted]

Last Bill Date: [Redacted]

Last Payment Amount: [Redacted]

Last Payment Date: [Redacted]

Account Profile

Add Account

Choose or Remove Account

Add or Change Bank Info

Update My Account Profile and Email Address

Update Phone Number and Mailing Address

Update Text and Email Notifications

Electric Service Info

Next Meter Read: [Redacted]

Account Number: [Redacted]

Street: [Redacted]

City: [Redacted]

State: [Redacted]

Zip Code: [Redacted]

Changes in Your Bill? Refer to our [FAQ](#) page. For help with terms used on this page, click [here](#).

Use our free online energy analyzer to find out how to lower your energy bills. [Bill Analyzer](#)

**Electric Usage History**

Select a Bill to Date to analyze your bill

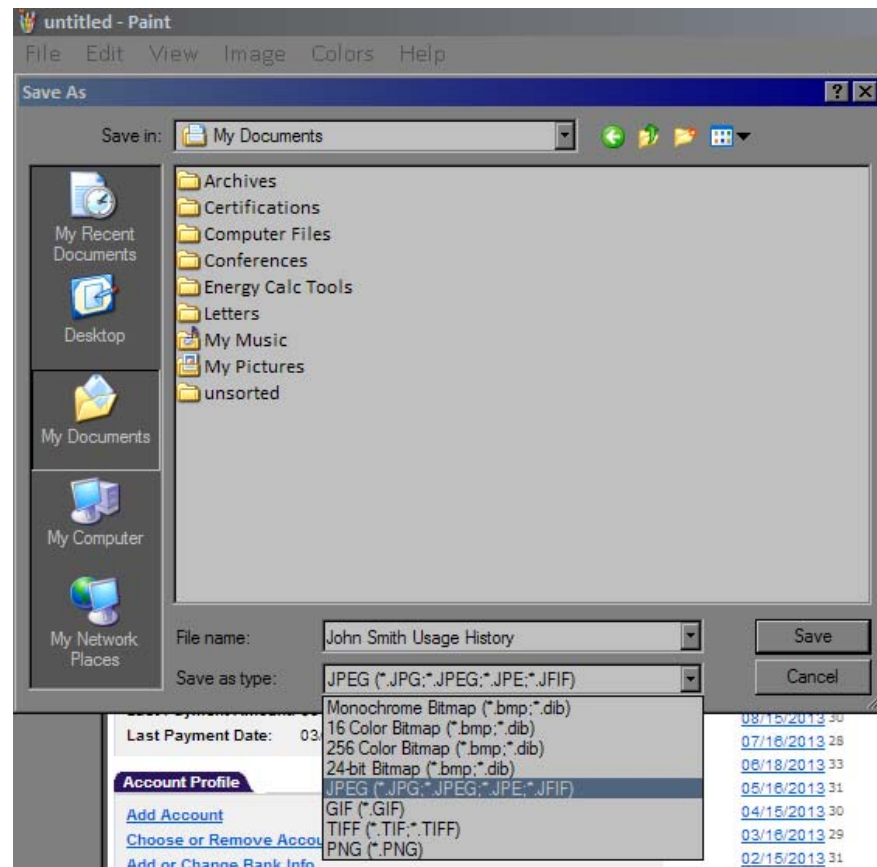
Bill Date	Days In Bill	Meter Reading	Reading Type	KWH Used	Bill Amount	KWH Used Per Day
<a href="#">03/19/2014</a>	29	18747	ACTUAL	677	\$157.72	23.34
<a href="#">02/18/2014</a>	31	18070	ACTUAL	1,599	\$343.51	51.58
<a href="#">01/18/2014</a>	37	16471	ACTUAL	1,608	\$322.87	43.46
<a href="#">12/12/2013</a>	28	14863	ACTUAL	926	\$121.70	33.07
<a href="#">11/14/2013</a>	30	13937	ACTUAL	23	\$11.41	0.77
<a href="#">10/15/2013</a>	28	13914	-V	321	\$10.65	11.46
<a href="#">09/17/2013</a>	33	14235	ACTUAL	233	\$12.55	7.06
<a href="#">08/15/2013</a>	30	14002	ACTUAL	32	\$11.41	1.07
<a href="#">07/16/2013</a>	28	13970	ACTUAL	198	\$10.65	7.07
<a href="#">06/18/2013</a>	33	13772	-V	411	\$12.55	12.45
<a href="#">05/16/2013</a>	31	14183	-V	558	\$11.79	18
<a href="#">04/15/2013</a>	30	14741	ACTUAL	429	\$95.56	14.3
<a href="#">03/16/2013</a>	29	14312	ACTUAL	1,061	\$217.61	36.59
<a href="#">02/15/2013</a>	31	13251	ACTUAL	1,347	\$271.80	43.45
<a href="#">01/15/2013</a>	31	11904	ACTUAL	1,153	\$230.94	37.19
<a href="#">12/15/2012</a>	60	10751	ACTUAL	1,002	\$194.03	16.7
<a href="#">10/16/2012</a>	32	09749	ACTUAL	47	\$20.27	1.47
<a href="#">09/14/2012</a>	31	09702	ACTUAL	729	\$62.49	23.52
<a href="#">08/14/2012</a>	27	08973	ACTUAL	652	\$10.27	24.15
<a href="#">07/18/2012</a>	33	08321	ACTUAL	294	\$12.55	8.91
<a href="#">06/15/2012</a>	31	08027	-V	500	\$11.79	16.13
<a href="#">05/15/2012</a>	31	08527	-V	413	\$11.79	13.32
<a href="#">04/14/2012</a>	30	08940	-V	470	\$11.41	15.67
<a href="#">03/15/2012</a>	29	09410	ACTUAL	188	\$43.74	6.48
<a href="#">02/15/2012</a>	28	09222	ACTUAL	410	\$81.69	14.64
<a href="#">01/18/2012</a>	35	08812	ACTUAL	801	\$152.92	22.89
<a href="#">12/14/2011</a>	28	08011	ACTUAL	478	\$64.20	17.07
<a href="#">11/16/2011</a>	29	07533	-V	8	\$8.43	0.28

1 - 28 of 28 [Back](#)

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\*\*\*Note: Account information above obscured for privacy\*\*\*

10. To print/email your data using the “Print Screen Option”, press the “Print Screen” button on your keyboard while you have the “Usage History” page maximized on your screen. Then, if you are using a Windows computer, click the Start -> Programs -> Accessories -> Paint
11. When the Paint program opens, click “Edit” -> “Paste” (or press Ctrl + V). When you do this, you should see your utility usage appear in the Paint program
12. Click “File” -> “Save As”
13. Name your file, select “JPEG” next to where it says “Save as File Type” and save it to your computer.



14. You now have your usage history saved as an image file on your computer that you can print or email to the Long Island Green Homes program!

**We hope this walkthrough has been helpful!**

If you have any questions or concerns, please feel free to email [ligreenhomes@townofbabylon.com](mailto:ligreenhomes@townofbabylon.com) or call (631) 422-4411